



COVID-19: Return to Programs Health and Safety Plan



The health, safety and well-being of our audience, musicians, and volunteers is our top priority.

COVID-19 is an infectious disease that mainly spreads between humans through direct contact with an infected person or their respiratory droplets. Respiratory droplets are generated by breathing, speaking, coughing and sneezing. Your exposure risk is greatest when you have prolonged close contact with an infected person. The virus can also spread if you touch a contaminated surface and then touch your eyes, mouth or nose. A surface can become contaminated if droplets land on it or if someone touches it with contaminated hands. *The COVID-19 threat will remain in the environment and represent a significant health threat until a vaccine and/or effective treatments are broadly available.*

Understanding the risk: Higher risk situations require adequate protocols to mitigate the risk.

The risk of person-to-person transmission is increased the closer you come to other people, the amount of time spent near them, as well as the number of people you come near. Physical distancing measures help to reduce this risk.

The risk of surface transmission is increased when many people contact the same surface and when those contacts happen in short intervals of time. Effective cleaning and hygiene practices help mitigate this risk.

Safety Plan - The Carlin Hall Community Association Board of Directors has developed the following Health and Safety plan following the recommendations of the BC Centre for Disease Control, Interior Health, WorkSafe BC, and Provincial Health. These guidelines will be reviewed periodically and are subject to change without notice.

THE CARLIN HALL COMMUNITY ARTS & CULTURAL CENTRE COVID-19 PROTOCOLS

1 Access controls Volunteers, musicians, audience, participants



- **Advanced ticket sales/program registration**
- **Musicians booked in advance**
- **Admission to hall permitted one at a time with line up spacing clearly marked**
- **Re-entry is not permitted**
- **Program lengths limited to 2 hours**
- **Musicians will be asked to provide their own vocal mics**

2 Physical distancing (also known as social distancing)



- **Entrance declaration:**
I DO NOT feel sick nor do I have any of the following symptoms:
 - Fever
 - Chills
 - New or worsening cough
 - Shortness of breath
 - Loss of sense of smell or taste
 - New muscle aches
 - Sore throat
 - Runny nose
 - Headache
 - Fatigue
- I HAVE NOT travelled outside of Canada within the last 14 days.
- Upon entering: as far as is possible, I will maintain physical distancing of 2 meters from those not in my bubble.
- Upon entering: I agree to wear a face mask (my own or one that is provided).

Everyone should remain a distance of 2 metres (6 feet) from others (outside of their bubble), to lower the risk of contamination. Area occupancy limits have been set in accordance with Provincial Health Orders.

Occupancy loads are set as follows:

Total Hall Occupancy:	40	Main Hall:	30	Green Room:	4	Kitchen:	2
Women's washroom:	2	Men's Washroom:	1	Stage:	6	Sound Booth:	1

All points of possible congestion will have floors markings to illustrate safe physical distancing.

To reduce people flow, traffic entering and exiting will be single file.

Seating will be arranged to maintain the 2 metre distancing from those outside of their bubble.

Tables will be reserved ahead of time for those from the same bubble and limited to 6 per table.

Only volunteers will be allowed in the kitchen, sound booth, ticket booth.

The Green Room and the stage area (with the exception of the volunteer stage manager/sound tech) will be limited to musicians only.

3 Personal protective equipment (PPE)



According to International, National, Provincial and Local Health Authorities, some people may be infected with COVID-19, but may have no symptoms. Based upon empirical evidence accumulating since the beginning of the pandemic, wearing face masks helps mitigate the risks of transmitting the virus to others. Volunteers shall be provided masks and gloves and where necessary, be protected by solid shields.

All audience members, participants and volunteers shall wear either their own personal face mask or one provided by the CHCA prior to entering the facility. When musicians are not performing and are part of the audience, they shall also wear a face mask.

4 General cleaning and hygiene



The frequency of cleaning will be increased in all high-traffic areas with a focus on door handles, tables, light switches, faucets, sinks etc. Sound equipment will only be handled by stage techs wearing gloves. Vocal mics will be provided by the performing musicians and replaced between each act. Chairs will be stored separately and remain unused for over 72 hours between usages.

Ample supplies of tissues, along with “no touch” waste disposal bins, will be readily available.

Hand sanitizer will be available at all entrance/exits, as well as near the washroom entrances.

5 General Safety Measures



No food/beverage service will be available at Carlin Hall. Admission tickets will be available only online. As is required by Provincial Health Order, contact information will be collected. This will occur as admission tickets are purchased online.

This information will be held in the event that contact tracing is required. Hand sanitizer will be available at the entrance and patrons are encouraged to use this on the way into an event, and again as they leave.

This **Health and Safety Plan** will be posted on site and on the Carlin Hall website: www.carlinhall.net and will be available for download. The Carlin Hall Board of Directors reserves the right to refuse entry to anyone not agreeing to or not following this safety plan.

These guidelines will be reviewed periodically and are subject to change without notice.